SFJAZZ COVID-19 Safety Protocols for Performers, Speakers, and Backstage Personnel

All persons entering the SFJAZZ Center must be fully vaccinated and provide proof of vaccination.

Anyone appearing onstage, or working backstage must provide proof of a negative COVID-19 test. This will be accepted in lieu of a vaccination record.

**Vaccination Requirement:**
- Anyone NOT required to provide a negative test result will be required to show proof of vaccination (with ID) upon entry to the building.
  - Proof of vaccination must be one of the following:
    - QR code generated by Digital COVID-19 Vaccine Record website
    - An original physical vaccination card or photograph of it, along with a valid government issued photo ID
    - CLEAR Health Pass
- A list of all working personnel must be submitted 30 days prior to arrival at SFJAZZ.

**COVID-19 Testing:**
Before arriving at SFJAZZ, we require one of the following testing options be completed:
- Negative PCR Test, taken within 48 hours of scheduled arrival at SFJAZZ.
- Negative Rapid Antigen Test, taken within 24 hours of scheduled arrival at SFJAZZ.
- At home tests will be accepted with a photo that shows the negative test result next to the ID of the person being tested.
- Anyone not tested in advance will be required to take a test onsite. This takes 15 to 30 minutes, so please schedule arrivals accordingly.

**COVID-19 Test Results will be checked on arrival at SFJAZZ:**
- Results should be shown to SFJAZZ security upon entrance. Negative test results are required. Anyone who does not have negative test documentation will be required to take a test provided by SFJAZZ, and Client will be charged $25 per test administered.

**Mask & Face Covering Guidance:**
- All venue staff and patrons must wear masks at all times.
  - This includes when in proximity to the artist or band and applies to SFJAZZ technicians on stage during load-in, soundcheck and changeovers.
- Artists are required to wear a mask or face covering any time they are not onstage rehearsing or performing.

**Sanitation & Compliance:**
- SFJAZZ policies must be followed by all audience members, artists and staff.

Updated 05/11/22
● SFJAZZ will have signage displayed throughout the venue stating our COVID safety protocols.
● Staff and artists are asked to wash or sanitize hands before and after touching shared gear.
● SFJAZZ will provide a well-ventilated, secure dressing room and backstage area with hand sanitizer. All high touch surfaces (including door knobs, tables, etc.) will be cleaned and sanitized as determined appropriate for the intended use.

**Backstage:**

● The backstage areas will be limited to working crew, artists and essential artist personnel only. Personnel not directly working the show, will not be allowed backstage. Additionally, no fans or entourage will be allowed. This includes the dressing room areas.
● All hospitality (food) provided in the Green Room for Artists will be pre-packaged and unopened, or supplied by a professional caterer approved by SFJAZZ.

**Performance Spaces:**

● Over the past few months, SFJAZZ has significantly upgraded our HVAC system to increase airflow, resulting in a safer and more comfortable environment. In addition, SFJAZZ uses electro-static misting and UV-C lighting in the sanitation protocol.
● Masks must be worn at all times except by performers and others appearing onstage, or when actively consuming food / beverage.

**SFJAZZ also recommends all Artists and Artists’ Personnel:**

● Perform only at venues/festivals which require proof of vaccination from staff, other artists and audience members.
● Add these guidelines to their rider and ask the presenter/buyer to sign off on the guidelines prior to returning the contract.
● Work with smaller/private venues to adapt these guidelines as needed.
● Do not allow CD signings or meet and greets at any venue with fans, sponsors, radio stations, etc. for as long as the pandemic remains ongoing.

**SFJAZZ COVID-19 Compliance Officer:**
Director of Operations
Mount V. Allen
(973) 449-4821
CMT@sfjazz.org

Updated 05/11/22