

SECTION III - APPENDIX F; F.11

VICE PRESIDENT OF FORUMS

- Reports To: President and Board
- Prerequisites: Must have served on one or more committees. It is further desired that they have previously served on the Board in another role.
- Job Description: The Vice President of Forums represents the Chapter with leadership, organization, operation and programs in the following specialty practice Forums: (1) Commercial; (2) Institutional; (3) Facility Planning & Design; (4) Government; (5) Health Care; (6) Hospitality; (7) Residential; (8) Retail; (9) Knowledge; and (10) Sustainability. They should be the catalyst and ultimately responsible for establishing and supporting the forums. They will act as liaison to the Board for all of the forums and shall perform such other duties as from time to time may be assigned by the President or the Chapter Board of Directors.
- Committees: Forum (Chair)
- Responsibilities:
1. Act as liaison between the Chapter Board of Directors and the International
 2. Association Forum Director
 3. Oversee activities and programs of Chapter Forum. Forums shall provide programs, networking, education, collaborative relationships, recognition and awards relative to its area of practice.
 4. Assist with the development of new policies and procedures related to Forums.
 5. Create an annual budget for Forums and submit to the Chapter President.